

OMLA Class Registration Form

Date of Application: / /		
Company and Manager Information		
Company / Business Name:		Company / Business Address:
Manager's Name: (please print)		Phone #: () - - Fax #: () - -
Manager's Signature		Manager License #: Company License#
Class Attendee Information		
Name:		Mailing Address: City, State, Zip code, E-mail Address
Phone #: () - -	O.D.L. Individual License #:	License Expiration Date: / /
Complete All Appropriate Blocks		
Class registering for: Locksmith ___ EAC ___ CCTV ___		\$_____ Amount of money order / check:
Association Member? Yes ___ No ___	(if yes) Association Name	Expiration date of current membership: / /
Trainee Signature:		Date: / /
Official Use Only		
Class Location:		Class dates & times: / / to / / : AM to : PM
Education Chairperson signature:		Date: / /
Terms and Conditions:		
<p>1) Prospective attendees must have class application to OMLA Secretary not later than 30 calendar days prior to date of scheduled class. All moneys for lab and class fees must accompany the Class Application in the form of money order or Company check made payable to OMLA. A minimum of 10 class attendees must be registered prior to 30 calendar days or scheduled class will be canceled and all money sent will be returned to sender. All moneys paid for classes will be returned by OMLA under the following conditions:</p> <p style="margin-left: 20px;">A) Any part of class request form is not filled in completely, or not received prior to class registration cut-off date.</p> <p style="margin-left: 20px;">B) If written notice of attendee cancellation for class attendance prior to the 30 calendar day cut-off date via registered US postal mail System or email.</p> <p style="margin-left: 20px;">C) On a case by case basis of the Board for emergency or special conditions if other than stated above.</p> <p style="margin-left: 20px;">D) If through verification, applicant is determined not qualified to take class requested, notification will accompany fee.</p> <p>2) The Education Chairperson and OMLA Board of Officers / Directors shall have sole authority to make the decisions on class attendees and justifications for return of fees and all decisions are final.</p> <p>OMLA Secretary: Clarence Weber, 1232 NW Cache road, Lawton, OK. 73507 – 580-353-8176, 580-585-1270</p> <p>jeffskeys@sbcglobal.net</p>		